

PRIVACY POLICY DOCTORS

Last updated: 12/09/2023

1. General

This policy is intended to inform you of our practices regarding the collection, use and processing of the information you provide to MatriceLab Innove, the data controller (hereinafter referred to as "we"). We invite you to read this document carefully to know and understand the use and processing of your personal data. In the event of modification of these, we promise to inform you in advance in case of a substantial decrease of the level of confidentiality.

2-Information collected

We collect your personal data: name, first name, business address (from the office and / or hospital or clinic), email and / or business phone.

These data are collected either:

- when filling out a contact form on our website;
- when you make a request for sending kits by email;
- on the patient information form.

An internal identification code may also be assigned to you and attached to your patient's file. Finally, you are informed that this data may be subject to pseudonymisation and / or anonymisation.

3-Use of your data and legal bases of the treatments

(i) The processing of the data set that we collect is essential to realize your patient's report of the biopsy and in particular for the sending of the necessary material for the biopsy's shipment, to contact and answer you in case of problem concerning the file or the analysis of one of your patient (incomplete file, lack of information or problem for the realization of the analysis), the constitution and the management of your physician document on the software dedicated to the follow-up of the patients and the mailing of the patient's results.

(ii) The processing is necessary for the purposes of our legitimate interest i.e the sending by mail of information on our organization and our analysis services, or the management of our doctors' database.

(iii) The processing is necessary for the respect of our legal obligations about the follow-up of the medical files, the respect of the rights of the patients, the billing, the accounting, the prevention of the fraud with the social security.

4-Recipients of your data

Your data can only be accessed and processed by members of the duly authorized staff of MatriceLab Innove (secretary, engineer, biologist, doctor). In addition, your professional data can be sent to patients who request it to perform a biopsy for our tests. We never transmit any mobile phone number or email address. If you don't wish we send your professional details to the patients, just inform us by email or at the address indicated in "**7-Contact**".

5-Terms and retention period

Your data is computerized in a secure medical software. Their length of time varies and depends mainly on the purpose for which we process your data and our legal and regulatory obligations in particular for archiving. In any case, we strive not to keep your personal data beyond the time required for the treatment for which they were collected. We make sure that they are stored and / or archived in sufficient security conditions by implementing appropriate technical and organisational measures.

6-Rights

Within the context determined by the law, you have the rights of access, of copy, rectification or erasure, interrogation and limitation of the treatment of your data. You may object at any time, for reasons relating to your particular circumstances, unless there are legitimate and compelling reasons for the treatment that override your interests, rights and freedoms. When the processing is based on your consent and / or automated process, you also have the right to portability which gives you the option to receive some of your data in an open and readable format by machine. You can store or transmit them easily from one information system to another, for reuse.

7-Contact

For any question regarding this privacy policy or for any request concerning your personal data you can contact our privacy representative dpo@matricelabinnove.com or contact us directly by sending an email to matricelab@gmail.com or by sending a mail to the following address: MatriceLab Innove, Bâtiment les Gémeaux, 2 rue Antoine Etex;94000 Créteil, FRANCE